

SCHAFFERT MFG.CO.  
EMPLOYMENT APPLICATION

APPLICANT INFORMATION \_\_\_\_\_ PLEASE PRINT \_\_\_\_\_

LAST NAME \_\_\_\_\_ FIRST \_\_\_\_\_ M.I \_\_\_\_\_ DATE OF BIRTH / / \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_ APARTMENT/UNIT # \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

SOCIAL SECURITY NO. \_\_\_\_\_ DATE AVAILABLE \_\_\_\_\_ DESIRED SALARY \_\_\_\_\_

POSITION APPLIED FOR \_\_\_\_\_

(CIRCLE YOUR ANSWER) \_\_\_\_\_

1. ARE YOU A CITIZEN OF THE UNITED STATES? YES NO IF NO, are you authorized to work in the U.S.? YES NO

2. HAVE YOU EVER WORKED FOR THIS COMPANY? YES NO. If so, when \_\_\_\_\_

3. HAVE YOU EVER BEEN CONVICTED OF A FELONY? YES NO IF YES, EXPLAIN \_\_\_\_\_

**EDUCATION**

HIGH SCHOOL \_\_\_\_\_ ADDRESS \_\_\_\_\_

YEARS \_\_\_\_\_ DID YOU GRADUATE? YES NO

COLLEGE \_\_\_\_\_ ADDRESS \_\_\_\_\_

YEARS \_\_\_\_\_ DID YOU GRADUATE? YES NO

**REFERENCES**

LIST THREE PREVIOUS PLACES OF EMPLOYMENT

COMPANY \_\_\_\_\_ PHONE \_\_\_\_\_

MANAGER/OWNER NAME \_\_\_\_\_ YOUR POSITION \_\_\_\_\_

COMPANY ADDRESS \_\_\_\_\_

EMPLOYMENT DATES \_\_\_\_\_ REASON FOR LEAVING \_\_\_\_\_

COMPANY \_\_\_\_\_ PHONE \_\_\_\_\_

MANAGER/OWNER NAME \_\_\_\_\_ YOUR POSITION \_\_\_\_\_

COMPANY ADDRESS \_\_\_\_\_

EMPLOYMENT DATES \_\_\_\_\_ REASON FOR LEAVING \_\_\_\_\_

COMPANY \_\_\_\_\_ PHONE \_\_\_\_\_

MANAGER/OWNER NAME \_\_\_\_\_ YOUR POSITION \_\_\_\_\_

COMPANY ADDRESS \_\_\_\_\_

EMPLOYMENT DATES \_\_\_\_\_ REASON FOR LEAVING \_\_\_\_\_

FROM YOUR LIST OF PREVIOUS EMPLOYERS MAY WE CONTACT ANY OF THEM? YES NO

**MILITARY SERVICE**

BRANCH \_\_\_\_\_ FROM \_\_\_\_\_ TO \_\_\_\_\_

RANK AT DISCHARGE \_\_\_\_\_ TYPE OF DISCHARGE \_\_\_\_\_

IF OTHER THAN HONORABLE, EXPLAIN \_\_\_\_\_

**IF YOU ARE EMPLOYED HERE, YOU WILL BE SUBJECT TO RANDOM DRUG TESTING.**

**DISCLAIMER AND SIGNATURE**

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_